

MIDDLEBOROUGH HOUSING AUTHORITY SNOW REMOVAL POLICY

The Middleborough Housing Authority is responsible for snow removal on all of our roadways and parking lots and the walk ways at both elderly developments. This policy is adopted to provide information on general snow removal and inclement weather procedures and to solicit tenant cooperation to facilitate the snow removal operations conducted by Maintenance Staff and the contractor during winter conditions.

The Authority's order of snow removal and inclement weather priorities are as follows:

- To keep roadways open for emergency vehicles
- To clear and keep open front building entrances and main walkways
- To clear back walkways and staircases

The Authority's order of snow removal is as follows:

- **MHA Office building**
- **Riverview Apartments**
- **Nemasket Apartments**
- **Archer Court Apartments**
- **NOTE: Snow removal at the Woodland Avenue building is done by their contractor**

All snow removal operations will be determined by the Executive Director and Maintenance Staff as each storm develops, however for storms where heavy snowfall is anticipated, Middleborough Housing Authority generally begins snow removal operations after two inches of snow is on the ground. In the event of a major snow storm (in excess of three (3) inches), all snow removal will be done by an outside contractor. Should the maintenance staff be working overtime clearing snow (nights, weekends and/or state of emergencies), they are there to clear main walkways and roadways only. All other snow removal (ie parking lots, patios, porches, rear walks, stairs, dumpster areas, etc.) shall be done during normal working hours, unless the storm is of abnormal proportions, at which time the Director will make the appropriate decisions.

For Tenant safety and in order not to hinder plowing operations, MHA requests that Tenants remain indoors during winter storms. Riverview tenants are asked to use interior building staircases where possible to reach main building doors and all tenants should use the main walkways when the weather is poor or there may be icy conditions. If the weather is inclement or snow is forecasted, we request that Tenants try to revise their plans accordingly. Management strongly encourages residents not to drive on roads during or after a storm unless it is absolutely necessary.

If residents are aware of an impending snow storm, all motor vehicles should be relocated prior to the storm to appropriate parking places to facilitate snow removal- each development has a snow removal parking plan. If a resident will be out of their unit during the storm and/or snow removal, their vehicle keys should be given to a responsible person/neighbor in order for the parking areas to be fully cleared of snow. This information should also be given to the office.

Only after a storm has ended and the priority areas have been cleared, will Tenants have the opportunity to move their vehicles to these snow cleared areas thereby allowing Maintenance / Contractor to fully clear all roads, parking lots and parking spaces. Occasionally it may become necessary for maintenance to request residents to move their vehicles temporarily; when this occurs, all residents are expected to cooperate so that plowing can take place as quickly as possible.

Please Note: Maintenance or the snow removal contractor cannot plow the area unless all cars in that area are removed. Vehicles that are not moved may be plowed in and MHA assumes no responsibility when this occurs. Maintenance Staff cannot move Tenant vehicles. Tenants are responsible for clearing snow from their vehicles. The Middleborough Housing Authority assumes no responsibility for any damage done to any vehicles left on the roadways.

During the winter months, sanding & salting of walkways for icy or light snow conditions will generally be scheduled for the start of the maintenance work day or as soon as maintenance staff can get to the office building. Barrels containing sand/salt mixture are placed near each Riverview building first floor main entrance doors, Nemasket laundry rooms and throughout the Nemasket and Archer Court developments during the winter months for Tenants to use if conditions are icy and they must go out before Maintenance Staff have reached their building for sanding and salting.

Approved: January 17, 2024

Revised: November 18, 2020

RIVERVIEW SNOW REMOVAL PARKING PLAN

If residents are aware of an impending snow storm, all motor vehicles should be relocated prior to the storm to appropriate parking places to facilitate snow removal

Residents with assigned parking space on the “river” side should relocate their vehicles to the “building” side parking spaces in front of buildings 10 and 12 and buildings 11, 13 and 15.

Residents with assigned parking space on the rear side of building 11 should relocate their vehicles to the front “building” side parking spaces directly in front of buildings 11, 13 and 15.

Occasionally if there are no available parking spaces in these areas, a resident may be required to temporarily park in the line of parking spaces directly behind the office building.

Once the river side parking and behind building 11 has been cleared of snow, all residents should move their vehicles to this newly cleared area so the plows can now clear snow from the remaining snow covered areas.

Once this bottom of the hill area is cleared, the snow plows will address the area directly behind the office. Once the roadway is cleared, these residents should move their vehicles down back so the plow driver can clear snow from their parking spaces

NEMASKET SNOW REMOVAL PARKING PLAN

If residents are aware of an impending snow storm, all motor vehicles should be relocated prior to the storm to appropriate parking places to facilitate snow removal

Residents that normally park on Frank or Park Streets must park in their assigned spaces during snow storms

Residents with assigned parking spaces across from Building 20 / next to 21 Maddigan Way should park in any vacant spaces behind 120 and 140 Sproat Street or in parking spaces next to the dumpsters; there also may be one or two spaces next to 9 Hale Avenue.

Residents with assigned parking spaces between Buildings 28 and 30 Maddigan Way should park in any vacant spaces in front of Buildings 23 and 24

Once these areas are cleared of snow, all residents should move their vehicles to the newly cleared areas so the plows can now clear snow from the remaining snow covered areas. The majority of the vehicles should be able to park in the cleared area between Buildings 28 and 30 Maddigan Way

ARCHER COURT SNOW REMOVAL PARKING PLAN

If residents are aware of an impending snow storm, all motor vehicles should be relocated prior to the storm to appropriate parking places to facilitate snow removal

All residents should park on the even numbered building side parking spaces

Once the odd numbered building side is cleared of snow, all residents should move their vehicles to that side so the plows can now clear snow from the even numbered building side & Mayflower Avenue parking spaces.